

Missouri Southern State University

Honors Program Student Responsibilities Contract

(Please initial next to each bullet point to indicate your understanding)

- I agree to abide by the policies of Missouri Southern State University, as well as the policies set forth by the Honors Program.
- I agree to treat all members of the Honors Program—including students, faculty, and staff—with respect at all times. Failure to do so will result in disciplinary action up to and including immediate dismissal from the Honors Program.
- I understand that I have the responsibility to be an upstanding citizen and student. Therefore, I agree to exhibit behavior at all times that is representative of an Honors student. Failure to do so will result in disciplinary action up to and including immediate dismissal from the Honors Program.
- I understand that removal from the Honors Program will result in the loss of any Honors scholarships, as well as dismissal from all Honors courses.
- I understand that the MSSU Honors Program is designed to provide academic, cultural, and community experiences to high-achieving students who are committed to academic success and to receiving an Honors education. Honors courses are more challenging than regular courses and completing the program will require a significant commitment of time and effort on my part.
- I understand that to graduate with Honors and receive distinction on my diploma, as well as receive the Certificate in Honors Interdisciplinary Studies, I must complete the following requirements: earn 18-20 Honors credits with a grade of B or above; maintain a 3.3 GPA; study abroad; and complete an Honors portfolio.
- I understand that by the end of my fourth semester in the Honors Program, and to remain in good standing, I will need to have completed the following four courses: HNRS 101: Honors Forum; HNRS 201: Service Learning; HNRS 298: Special Topics; and an Honors section of a Humanities course.
- I understand that if my GPA falls below a 3.3—but stays above a 3.0—then I will be placed on academic probation and given the following semester to raise my overall GPA back up to a 3.3. During this time, I am still a member of the Honors Program. If, however, I am unable to raise my GPA to a 3.3 after the following semester, then I will be removed from the Honors Program.
- I understand that if my GPA falls below a 3.0 at any point, then I will automatically be removed from the Honors Program.

- I understand that I must complete 8 Honors Experiences each semester, for a total of 80 points. Failure to earn these points will result in having to make up the difference the following semester and being placed on probation.
- I understand that I must attend two Honors meetings each academic year, one on the last day of classes during the fall semester and another on the last day of classes during the spring semester. Failure to attend either mandatory meeting will result in having to complete an additional 3 Honors Experiences the following semester.
- I understand that I must study abroad before I begin my final semester at MSSU. I also understand that my study abroad experience—whether it is a semester-long or a short-term trip—must be university-sponsored and contain academic rigor. I will submit a study-abroad contract, and email a pre-travel essay and a post-travel essay, to the Honors Program.
- I understand that it is an expectation that all Honors students check their MSSU email account every day. It is also my responsibility to read all emails from the Honors Program because updates and announcements are often time sensitive. In addition, I must update my contact information as often as necessary (mailing address, telephone numbers, etc.)
- I understand that as a member of the Honors Program, I have access to an Honors Advisor and priority registration. As an Honors student, it is my responsibility to fill out the necessary academic paperwork each semester, schedule meetings with my advisors, and meet required deadlines to ensure I can enroll in the classes I need.
- I understand that if I want to add or drop a class at any point, I will first discuss this with the Honors Program to ensure my educational plan remains intact and I am progressing toward successful completion of all MSSU and Honors requirements.
- I understand that I may request my removal from the MSSU Honors Program at any time by emailing my intent to withdraw and scheduling an exit interview.
- I understand that my failure to comply with any of the guidelines provided in this document will result in my removal from the MSSU Honors Program.

Name: _____ (Please print)

Signature: _____

Date: _____